

Scottish Ambulance Service Public Access Defibrillator Agreement

1. Background

- This agreement is designed to define the responsibilities of the two parties (The Scottish Ambulance Service (SAS) and the Defibrillator Custodian (sometimes known as Guardian or Owner)) required to ensure the provision of a Public Access Defibrillator (PAD).
- The purpose of this initiative is to increase the chances of a person surviving an out of hospital cardiac arrest through the provision of a PAD which can be used prior to the arrival of the ambulance service.

2. PAD Custodian (owner) Responsibilities

- The Defibrillator Custodian is the named individual responsible for the availability and serviceability of a Public Access Defibrillator at a defined location. For the purposes of this agreement, the Defibrillator Custodian is regarded as the PAD Owner.
- The Defibrillator Custodian will ensure the unit is housed at a fixed location which is readily accessible and the site at which the PAD is located displays the nationally recognised PAD / AED signage.
- The Defibrillator Custodian will ensure the unit is registered correctly with the Scottish Ambulance Service through the SAS PAD website.
- The Defibrillator Custodian is responsible for reporting the status of the PAD and the replacement of consumables required for operation of the unit.
- In order to ensure the availability and serviceability of the equipment, a **monthly** check will be completed by the Defibrillator Custodian on the status of the unit, expiry dates of electrode pads, battery condition and cabinet security (if fitted). The PAD Custodian will log on to the SAS PAD website page and update the system to record the monthly check has been carried out and will update each element of the on line checklist.
- The Defibrillator Custodian will inform the Community Resilience Department as soon as possible should the PAD be removed from service for any reason.

3. Ambulance Service Responsibilities

- Whilst the Defibrillator Custodian is responsible for the PAD, the Community Resilience Department of the Scottish Ambulance Service will provide support, advice and guidance on all aspects of the provision of a PAD on site for the duration of this agreement.
- The Scottish Ambulance Service will input the data provide with regards to the position and availability of the PAD onto their Command and Control system.
- In the event of a 999 call for a patient in cardiac arrest being made to the Scottish Ambulance Service from a location within a previously agreed distance from the PAD, the Ambulance Service Call Handler will advise the caller of the location of the PAD and provide instructions for it's use as necessary (this will depend on the circumstance and nature of the incident).
- The Community Resilience Team will monitor that each PAD remains fully serviceable and operational.
- The Community Resilience Team May help facilitate training in Cardio Pulmonary Resuscitation (CPR) and awareness raising in connection with the operation of a PAD, in co-ordination with the Defibrillator Custodian in the local area where the PAD is located.

4 Term of Agreement

- This agreement will be subject to periodic review and will remain in force from the date of signing until either party gives notice of an intention to terminate the agreement. Notice of the intention to terminate or amend this agreement will be subject to one month's written notification to the other party.